



# POLICY

## Access To The Kitchen Risk Assessment

SEPTEMBER 2020

Review 2023

N.B. The aim of a risk assessment is to provide general information on the type of hazards employees and pupils as well as others who may be involved are exposed to.  
IF FOLLOWING IMPLEMENTATION OF ALL CONTROL MEASURES THE **RISK RATING** IS STILL SUBSTANTIAL OR ABOVE, FURTHER ASSESSMENT & CONTROL MEASURES SHOULD BE CONSIDERED.

- For further advice contact The Governing body.

# Assunnah Primary School

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**School Manager:** Mohamed Yusuf

**Head Teacher:** Hoden Yussuf

	Assessment Title	
	<b>KITCHEN/CLEANING ROOM</b>	

Date of Assessment:

**01 JANUARY 2019**

Assessed by:

Name

Signature

Assessment Frequency:

**When changes occur, as necessary. Annual review.**

Signed and accepted  
Headteacher / Head of  
site:

Name

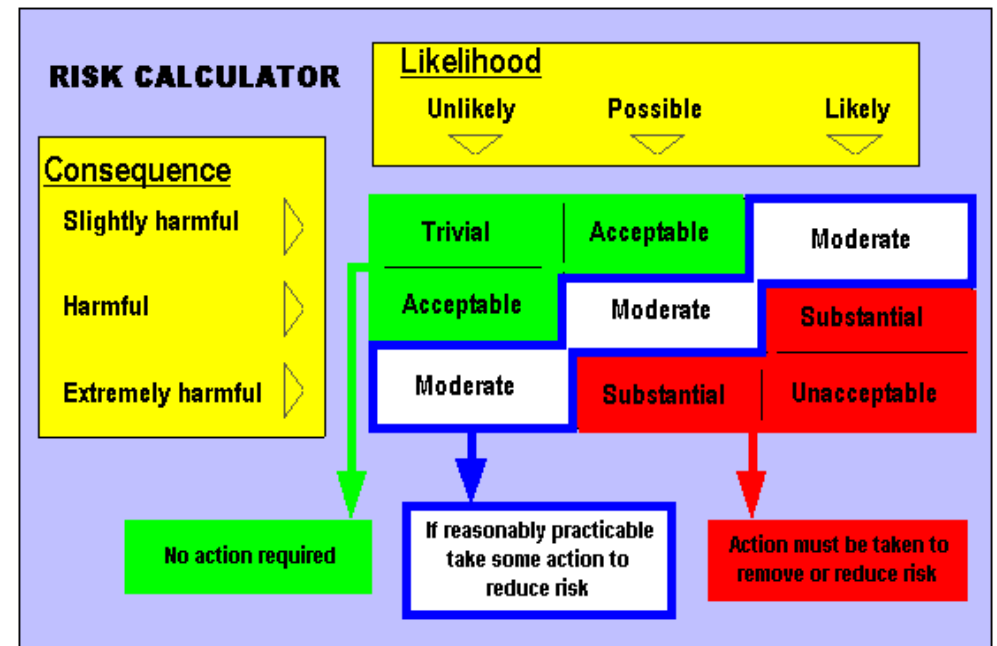
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Signed and accepted by  
Chair of Governors:

<i>Name</i>	<i>Signature</i>



**IF YOU AMEND THE RISK ASSESSMENT YOU MUST RE-EVALUATE THE RISK RATINGS - IF YOU DO NOT AMEND THEM YOU ARE AGREEING THAT YOU WILL APPLY ALL THE CONTROL MEASURES THAT ARE IDENTIFIED**

<b>RISKS IDENTIFIED</b>					
Hazard observed	Who may be harmed?	Risk rating before controls	Control measures	Risk rating after controls	Control measures

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					implemented by
Injury caused by gas inhalation: Live gas supply to ovens and hobs.	All site users	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	<p>Doors to kitchen locked at all times when kitchen staff are not present.</p> <ul style="list-style-type: none"> <li>● H&amp;S officer to create an agreement with kitchen supervisor to issue key to doors.</li> </ul> <p>Nominated Staff responsible for locking doors to kitchen and giving keys back to H&amp;S officer.</p>	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	
Injury caused by sharp knives/ other utensils: Knives & utensils in unlocked cupboard.	All site users	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	<p>Doors to kitchen locked at all times when kitchen staff are not present.</p> <ul style="list-style-type: none"> <li>● H&amp;S officer to create an agreement with kitchen supervisor to issue key to doors.</li> </ul> <p>Nominated Staff responsible for locking doors to kitchen and giving keys back to H&amp;S officer.</p>	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	
Injury caused by contact with hazardous substances e.g. cleaning products.	All site users	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	<p>Doors to kitchen locked at all times when kitchen staff are not present.</p> <ul style="list-style-type: none"> <li>● H&amp;S officer to create an agreement with kitchen supervisor to issue key to doors.</li> </ul> <p>Nominated Staff responsible for locking doors to kitchen and giving keys back to H&amp;S officer.</p>	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	

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## RISKS IDENTIFIED

Hazard observed	Who may be harmed?	Risk rating before controls	Control measures	Risk rating after controls	Control measures implemented by
Injury caused by contact with dangerous equipment, e.g. electric food blender.	All site users	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	Doors to kitchen locked at all times when kitchen staff are not present. <ul style="list-style-type: none"> <li>● H&amp;S officer to create an agreement with kitchen supervisor to issue key to doors.</li> <li>● Nominated Staff responsible for locking doors to kitchen and giving keys back to H&amp;S officer.</li> </ul>	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	
Injury (electric shock) caused by contact with unsafe electrical equipment.	All site users	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	Doors to kitchen locked at all times when kitchen staff are not present. <ul style="list-style-type: none"> <li>● H&amp;S officer to create an agreement with kitchen supervisor to issue key to doors.</li> </ul> Nominated Staff responsible for locking doors to kitchen and giving keys back to H&S officer.	<ul style="list-style-type: none"> <li>● Unlikely</li> <li>● Harmful</li> <li>● Moderate</li> </ul>	

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