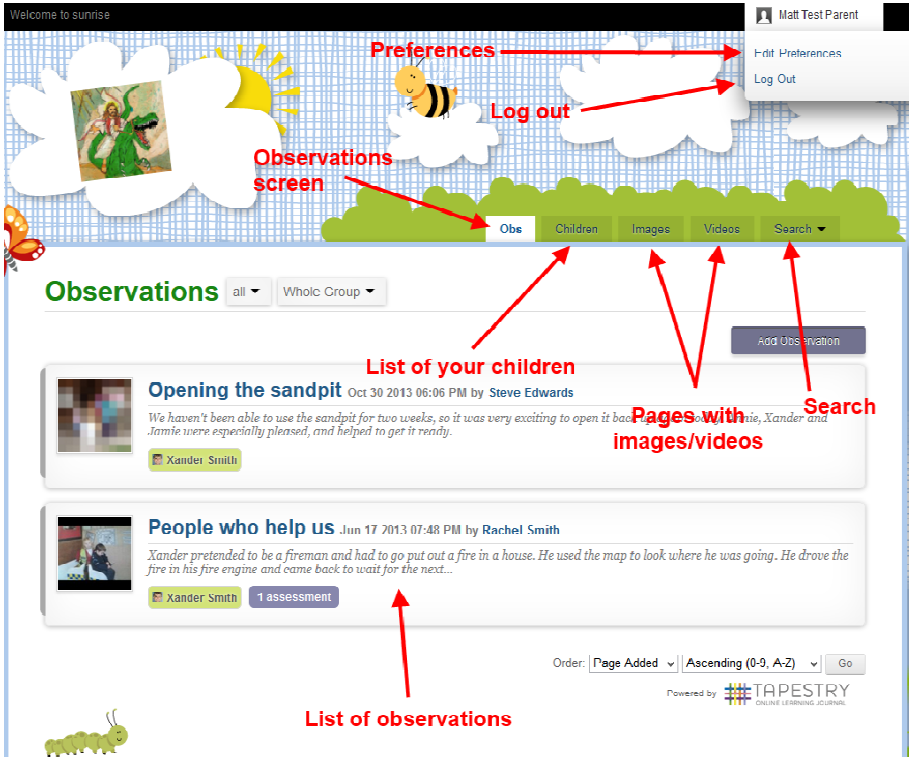
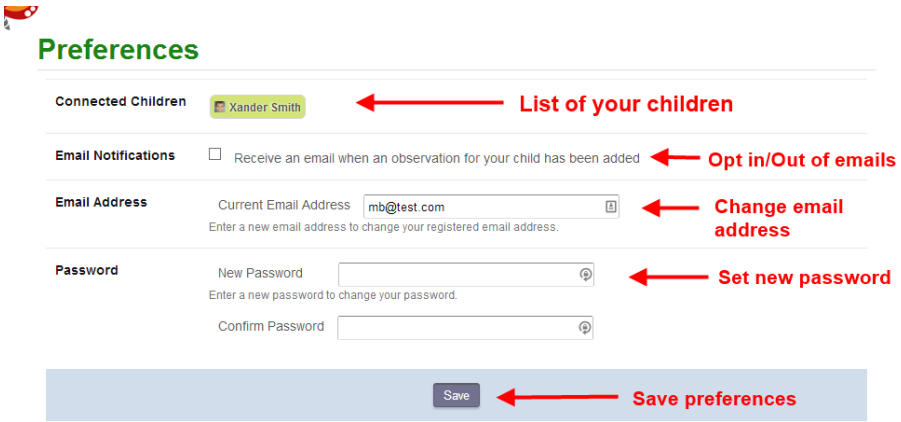
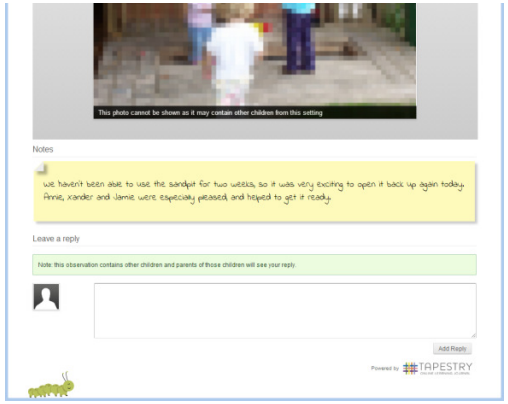
The Home Screen



The Preferences Screen

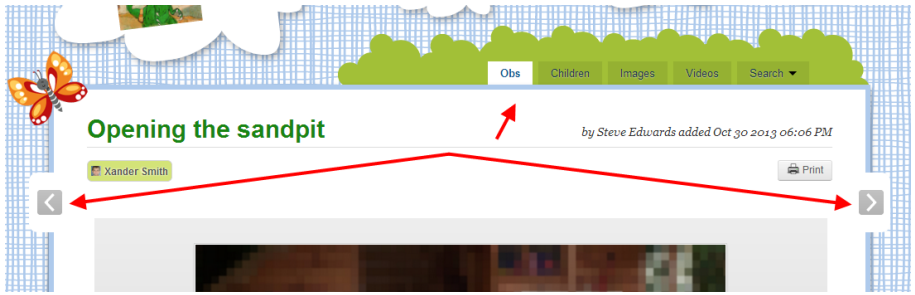


Viewing Observations

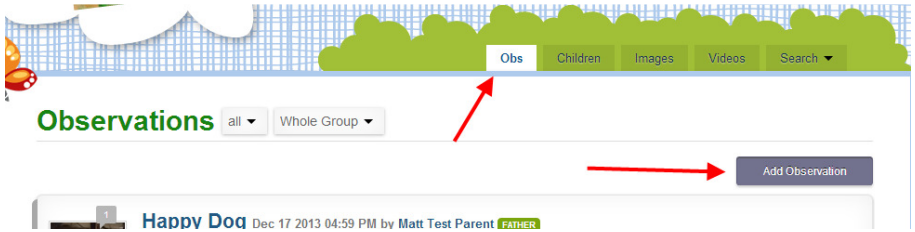


To view an observation click on the title of any observation in the obs, images or video tab. You can scroll up and down to view all of the content in the observation.

At the top of the screen you have access to the navigation tabs, and can jump backwards and forwards through observations using the arrows to the right and left side of the screen.

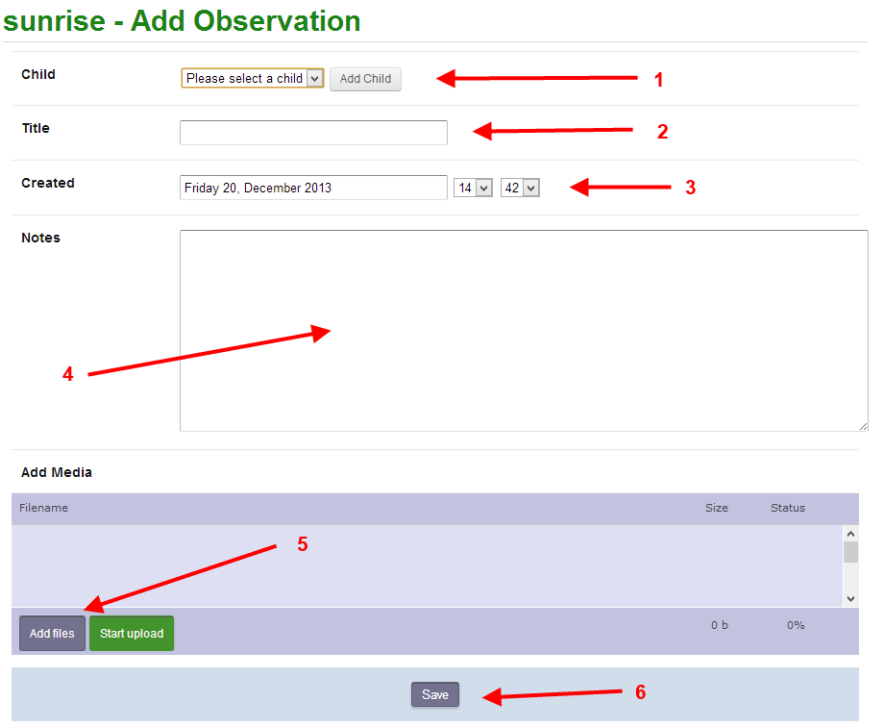


Adding an Observation



Click on the "**Obs**" tab and then on the "**Add Observation**" button.

Adding an Observation cont'd..



1) **Adding child/children to an observation:** select children you wish to add to the observation, by selecting them from the drop-down list and clicking the "Add Child" button.

2) **Add a title to the observation**

3) **Set date and time:** this will be set automatically, however you can change this if you need to

4) **Add notes about the observation**

5) **Upload media such as photos or video:** click on the "Add Files" button to open a file chooser window. Select you file(s), then click the "Start Upload" button to attach them to the observation.

6) **Save:** Click the "Save" button to record the observation

Tapestry For Parents on the Web

Where to find Tapestry

The Tapestry application is accessed by pointing a web browser at:

https://eylj.org

Login Information

In order to use Tapestry, your setting will have to register a user account for you on their system.

Your username: This will be the email address that your setting has registered you with (can be changed later)

Your password*:

*please change your password to something unique and secure when you log in to Tapestry for the first time.